



Memo No.: MGU/R/TENDER/06/2026/31

Date: 15.06.2026

TENDER NOTIFICATION

Sealed quotations are invited from the respective bonafide suppliers to supply the following **two items** as per specifications **within Seven days from the date of publication** of this notice and submit to the office of the Registrar, Mahatma Gandhi University [Office address: 5th floor, Rabindra Bhaban, Mahishadal Raj College Main Campus].

Sl.No.	items	Quantity	Quoted price	Remark in case of any deviation from given specification
01	Desktop Computer (The detailed specifications are provided in Annexure– I, attached herewith)	02		
02	Multifunction Monochrome Laser Printer (The detailed specifications are provided in Annexure – II, attached herewith)	01		

- Installation of item 1 and item 2 at Mahatma Gandhi University [Main Campus].



Registrar
MAHATMA GANDHI UNIVERSITY
Mahishadal, Purba Medinipur, W.B.
Pin.-721628

Registrar
Mahatma Gandhi University
Purba Medinipur, West Bengal



Annexure-I

Technical Specification for Supply of Desktop Computer

- 1. Type:** Desktop Computer
- 2. Processor:** Intel Core i5 (6th Generation) or higher
- 3. Memory:** 8 GB DDR4 RAM (Expandable up to 32 GB)
- 4. Storage:** 256 GB SSD or higher
- 5. Graphics:** Integrated Intel HD Graphics 530 or equivalent
- 6. Network:**
 - * Integrated Gigabit Ethernet (10/100/1000 Mbps)
 - * Wi-Fi capability (optional)
- 7. Ports:**
 - * Minimum 4 USB 3.0 Ports
 - * DisplayPort/VGA/HDMI (as applicable)
 - * LAN Port
 - * Audio In/Out Ports
- 8. Monitor:**
 - * 21.5-inch or larger LED Monitor, HD/FHD Resolution
- 9. Keyboard:**
 - * USB Keyboard/ Wireless Keyboard
- 10. Mouse:**
 - * USB Optical Mouse/ Wireless Mouse
- 11. Operating System:**
 - * Genuine Windows 11 Professional or equivalent licensed operating system
- 12. UPS:**
 - * 600 VA or higher Line Interactive UPS
 - * Minimum 15–20 minutes backup
- 13. Accessories:**
 - * All required cables, connectors, drivers, and installation accessories
- 14. Condition:**
 - * Brand New System (Not Refurbished/Reconditioned)
- 15. Warranty:**
 - * Minimum 1 (One) Years Comprehensive On-site Warranty for CPU and Monitor
 - * Minimum 1 (One) Years Warranty for UPS
- 16. Installation:**
 - * Supply, installation, testing, and commissioning at the designated office location.



Annexure-I I

Technical Specification for Supply of Multifunction Monochrome Laser Printer

1. **Type:** Multifunction Monochrome Laser Printer (Print / Copy / Scan / Fax)
2. **Printing Technology:** Laser Printing Technology
3. **Functions:** Print, Copy, Scan and Fax
4. **Print Speed:** Minimum 20 pages per minute (A4)
5. **Print Resolution:** Minimum 600 × 600 dpi
6. **Processor Speed:** Minimum 600 MHz
7. **Memory:** Minimum 128 MB RAM
8. **Monthly Duty Cycle:** Up to 8,000 pages or higher
9. **Recommended Monthly Volume:** 250 – 2,000 pages
10. **Paper Input Capacity:** Minimum 150-sheet Input Tray
11. **Paper Output Capacity:** Minimum 100-sheet Output Tray
12. **Automatic Document Feeder (ADF):** Minimum 35-sheet ADF
13. **Scanner Type:** Flatbed Scanner with ADF
14. **Connectivity:**
 - Hi-Speed USB 2.0
 - Fast Ethernet 10/100 Base-TX
 - Built-in Wi-Fi 802.11 b/g/n
15. **Mobile Printing Support:**
 - Wireless Printing
 - Mobile Device Printing Support
16. **Media Sizes Supported:**
 - A4
 - A5
 - A6
 - Letter
 - Legal
 - Envelopes
17. **Display:** LCD Control Panel / Touchscreen Display
18. **Operating System Compatibility:**
 - Windows 10/11
 - Windows Server
 - Linux
 - Mac OS
19. **Toner Cartridge:** Single Black Toner Cartridge
20. **Power Supply:** 220–240V AC, 50/60 Hz
21. **Accessories to be Supplied:**
 - Power Cord
 - USB Cable
 - Installation CD/Drivers
 - User Manual
 - Starter Toner Cartridge
22. **Warranty:** Minimum 1 Year Comprehensive On-site Warranty from OEM/Authorized Service Provider.