



NOTICE INVITING SEALED QUOTATION

Sealed quotations are invited from bonafide, reputed and licensed suppliers / dealers / agencies for supply and installation of Microphone Set with Machine and Sound Box System for Mahatma Gandhi University.

A. Details of Items Required:

Sl. No.	Item Description	Quantity
1.	Amplifier Machine (Minimum 120W - 250W) - With Bluetooth, USB, Multiple Mic Input and Etc.	01 No.
2.	Column Speaker (Minimum 20watts):	01 Pair (02 Nos.)
3.	Wired Microphone with Cord - For Podium	01 Nos.
4.	Wired Microphone	02 Nos.
5.	Microphone Stand, Floor Stand	01 Nos.
6.	Necessary Connecting Cables & Accessories	As required

B. Terms & Conditions:

1. The sealed envelope must be super scribed as "**Quotation for Microphone Set with Machine, Sound Speaker and Etc.**"
2. Rates to be quoted per unit and total inclusive of GST, installation, carrying and all other charges.
3. Items must be of reputed brand, brand new and with original manufacturer warranty (Minimum 1 Year).
4. Installation, testing and demonstration at University premises will be the responsibility of the supplier.
5. Copy of valid Trade License, GST Registration Certificate, PAN Card and Credential of similar supply (if any) must be enclosed.
6. **Delivery & Installation to be made within 7 days from the date of issuance of Work Order at the Office of the Development Officer, Mahatma Gandhi University, Mahisadal.**

7. Payment will be made after satisfactory delivery, installation and demonstration.
8. The University reserves the right to accept or reject any or all quotations without assigning any reason.

Last Date of Submission: 28.09.2026 up to 3:00 P.M. at the Office of the Development Officer, Mahatma Gandhi University (Rabindra Bhaban, 5th floor).

Address for Submission:

To
The Development Officer,
Mahatma Gandhi University,
Temporary Campus, Mahishadal Raj College Building(Rabindra Bhaban, 5th floor)
Mahishadal, Purba Medinipur – 721628

Sd/-
Development Officer (Additional Charge)
Mahatma Gandhi University

Development Officer
MAHATMA GANDHI UNIVERSITY
Mahishadal, Purba Medinipur, W.B.,
PIN. -721628.



Copy forwarded for information to:

1. The Hon'ble Vice-Chancellor, MGU.
2. The Registrar, MGU.
3. Finance Officer, MGU.
4. Notice Board / University Website for wide circulation.
5. Guard File.